

# Call for Workshop / Tutorial Proposals

The ACM International Conference on Systems for Energy-Efficient Built Environments, Cities, and Transportation (BuildSys) features co-located workshops and tutorials on new trends or emerging topics of interest to the BuildSys community. Workshops are opportunities for exploring in-depth topics related to the areas of the built environment, cities, and transportation systems, broadly defined. Tutorials provide either a fundamental introduction to a specific topic in the form of lectures, or hands-on training on cutting edge systems and tools of relevance to the BuildSys community.

We invite you to submit proposals to organize high-quality, half-day or full-day workshops or tutorials on any topic related to the broad set of research and application areas covered by the BuildSys conference — see the BuildSys Call for Papers: <https://buildsys.acm.org/2024/cfp/>

Proceedings of the workshop program will be published by ACM Digital Library along with the conference proceedings. The BuildSys 2024 Workshops will likely be co-located with the ACM SenSys 2024 Workshops; the exact dates are to be determined.

## PROPOSAL

Workshop and tutorial proposals should be submitted in PDF format (not exceeding two pages in length) to the workshop and tutorial chairs. The proposals should include

- a. the title of the workshop or tutorial,
- b. name and contact information of the organizers,
- c. the main theme or topics of the workshop or tutorial and the motivation for organizing it,
- d. a tentative schedule over a half-day or full-day,
- e. a brief description of the history of the event with references to the previous iterations along with the number of attendees and paper submissions (if applicable),
- f. the expected number of participants and paper submissions (if applicable),
- g. whether there will be artifacts (slides, video recordings, Jupyter notebooks, VMs, etc.) that can be posted publicly on the conference website (for tutorials only), and
- h. any specific requirements or resources that will be needed to run the workshop or tutorial (in addition to room and standard audio-visual equipment).

Note that workshops and tutorials will be organized as in-person events this year. Exceptions will be granted only on a case-by-case basis for individual participants, and workshop chairs would have to coordinate with such participants to accommodate them via Zoom calls or recorded videos.

It is recommended to list at least two organizers for a workshop. Tutorials are expected to have at least two speakers.

## SELECTION CRITERIA

Proposals will be reviewed by BuildSys Workshop/Tutorial Co-Chairs and decisions will be made in consultation with the conference organizing committee. Specifically, the accept/reject decision will be made based on the overall quality of the proposal, timeliness and relevance of the topic, and projections and historical data.

### Notes:

1. The organizers of accepted workshops and tutorials will be responsible for publicizing their event (e.g. making a website and distributing their call for papers/participation) as well as leading the paper review and selection process (if applicable). BuildSys publicity chairs will send out a call for papers and participation across all workshops.
2. For the papers to be included in the proceedings, they must comply with publication guidelines and timing of the main conference.
3. Monetary compensation to workshop/tutorial organizers or speakers will not be provided.
4. Workshop registrations will be made via the Conference registration system, and payments to the venue will thus be handled by the BuildSys organizing committee. Upon acceptance of a workshop/tutorial proposal, the organizers will be required to work closely with the Workshop and Tutorial Chairs and local organizers of the ACM BuildSys 2024 to finalize all organizational details, including space, timetable, and catering.
5. If there is clear evidence indicating low attendance, the organizers can request a cancellation by the early registration deadline.

## IMPORTANT DATES

Proposal submission deadline: June 10th 2024 AoE

Notification: June 17th 2024

## SUBMISSION INSTRUCTION

Email a PDF of your proposal to both chairs:

Omid Ardakanian ([ardakanian@ualberta.ca](mailto:ardakanian@ualberta.ca))

Bharathan Balaji ([bhabalaj@amazon.com](mailto:bhabalaj@amazon.com))

Please include ACM BuildSys 2024 Workshop/Tutorial Proposal in the subject line.